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VIVEKANANDA INSTITUTE OF MANAGEMENT STUDIES

VIVEKANANDA
INSTITUTE OF MANAGEMENT STUDIES
APPROVED BY AICTE AND PERMANENTLY AFFILIATED TO ANNA UNIVERSITY
(A Stand alone B-School)



Meetings of Internal Quality Assurance Cell (IQAC)

Academic year	Date of Meeting Conducted
2022-2023	06.07.2022
	04.01.2023

Dr. A. VALARMATHI
DIRECTOR

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Internal Quality Assurance Cell (IQAC)

CIRCULAR

Ref: VIMS/IQAC/2022-2023/01

04.07.2022

The IQAC meeting for the ODD Semester is scheduled on 06.07.2022 at 10 am. All the members are requested to attend the meeting.

Agenda:

- Action Plan for ODD Semester
- Proposal for NAAC
- Strengthening Infrastructure
- ERP
- Quality of Placement

Skale
IQAC Coordinator

Dr. A. Valarmathi
Director

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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

06.07.2022

Date: 06.07.2022

Venue: Board Room

Time: 10.00 am

The following Members were present:

Chair Person	Dr.A.Valarmathi, Director, VIMS	
Management Trustee	Mr. David, Coimbatore Education Trust	
Nominee form Industry	Mr. Srinivasan Mahalingam, Director- HR & Administration, Velan Valves India (P) Limited, Coimbatore	
Nominee form other leading Institution	Dr. Subhashree P, Professor Higher Academic Grade, Department of Marketing, VIT Vellore.	
Senior Faculty from VIMS	Dr. S. Umamaheswari, Associate Professor	
IQAC Coordinator	Mrs. S. Kalaivani, Assistant Professor	

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Points discussed:

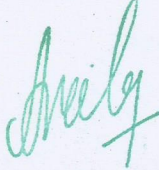
1. Plan of action for the ODD semester was discussed. It was suggested to conduct the expert meet focusing on placement.
2. The necessity of Quality Certification of NAAC was discussed and it was decided to do ground work for NAAC preparation such as attending FDPs or seminars related to that and also visit some accredited institutions.
3. The Library Infrastructure was discussed and it was decided to equip Learning Resource Centre with new racking systems and purchase of new books on new elective courses.
4. The current database management system was limited to library and financial management. It was decided to go for new ERP integrating admission, office administration, academic system, HR, examination and evaluation and others.
5. The placement for the current batch of students was planned. It was decided to fix minimum salary as 3 LPA and targeting maximum salary as 8 LPA. It was decided to provide multiple opportunities to the students by inviting companies from different sectors and for different positions on functional management.


IQAC Coordinator


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Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

Points Discussed	Action Taken
Action Plan for ODD Semester	The Academic Calendar for the ODD Semester was approved
Proposal for NAAC	Mrs. S. Kalaivani the IQAC Coordinator was assigned to coordinate NAAC preparation process. Dr.A.Valarmathi, Director, Dr.K.Durai, Associate Professor and Mrs. S. Kalaivani attended FDP on NAAC Preparation process conducted by AICTE. Dr.K.Durai visited ANJA College, Sivakasi to update. Mrs. Kalaivani and Dr.K.Durai visited SNS college of Technology to learn the process and get guidelines.
Strengthening Infrastructure	An investment of Rs. 6 Lakh was made and all the old racks were replaced with new wooden racks. Books related to Logistics electives have been purchased to facilitate learning.
ERP	An integrated ERP from Palpap Solution has been purchased and installed. All the relevant member were trained to enter the data and access relevant information
Quality of Placement	A 100% placement is achieved with minimum of Rs 3 LPA.

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Internal Quality Assurance Cell (IQAC)

CIRCULAR

Ref: VIMS/IQAC/2022-2023/02

02.01.2023

The IQAC meeting for the Even Semester is scheduled on 04.01.2023 at 10 am. All the members are requested to attend the meeting.

Agenda:

- Action Plan for EVEN Semester
- Use of Alternative source of Energy
- Infrastructure Development
- Conducting International Conference

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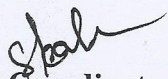
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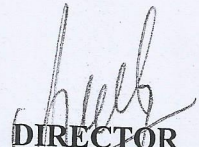
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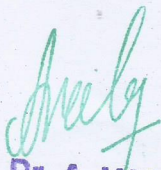


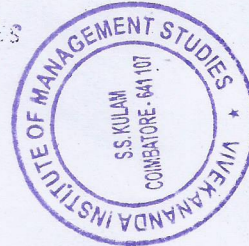
Points discussed:

1. Plan of action for the ODD semester was discussed. It was decided to concentrate on Value Added Courses.
2. It was proposed to use solar energy for street lights in the campus.
3. It was proposed to extend the facilities in Board room and Placement Office.
4. It was proposed to organise an International Conference in the month of March 2023.


IQAC Coordinator


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Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

Points Discussed	Action Taken
Action Plan for EVEN Semester	The Academic Calendar for the EVEN Semester was approved
Use of Solar Energy	The purchase of Solar Street Lights was included in the budget
Strengthening Infrastructure	A request for New Board room with a capacity of 13 seats with ICT facilities is sent to Management
Conducting International Conference	It was planned to conduct a One day International Conference on Digital Management, Business Analytics and Social Science: Innovation and Technology on 13.03.2023

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